
Hashim Hilal

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CAREER PROFILE

Qualified Accountant with 15 years of experience in Accounting, Budgeting, Forecasting, Financial Analysis and Auditing. Demonstrated proven track record in initiating, developing and preparing accurate complex sales forecasting for a service division of an Overseas Blue-Chip company. Committed to bring such experience and skills necessary to improve financial process and reporting and participate in building a solid budgetary and forecast process. Strong leadership experience spanning business areas and quality leadership in complex and challenging business environments.

SKILLS SUMMARY

- General business management
- Strategic planning
- Financial management
- CAPEX | OPEX
- Budgeting and forecasting
- Financial analysis
- Management reporting
- Financial systems and control
- Operational management
- Organizational development
- Internal and external auditing
- Governance and compliance

CAREER SUMMARY

Finance Manager, Rawan FDC Pty Ltd	2014 – 2018
Finance Specialist, Abdul Latif Jameel Ltd Company (ALJ)	2010 – 2013
Chief Accountant, Alromaizan Group	2008 – 2009
Accountant, Baghlaf Al-Zafer Group	2004 – 2008
Auditor, Osama A. Elkhereiji (CPAs & Business Consultants)	2002 – 2004

PROFESSIONAL EXPERIENCE

Rawan FDC, Hoppers Crossing May 2014 – Current
Rawan FDC is a team of Early Childhood professionals and support staff who ensure the service provides the highest level of support to Carers, Families and Children.

Finance Manager

- Processed timesheets of 60+ educators on fortnight basis using Harmony Software.
- Processed payroll for 5 staff on fortnight basis using MYOB.
- Entered payroll journals and maintained leave accrual schedules.
- Managed of accounts payable and receivable.
- Performed bank reconciliations.
- Contributed to month end close in accordance with agreed timelines.
- Assisted with preparation of year end accounts for audit purpose.
- Maintained open communication and ensured active collaboration among stakeholders, staff and educators.

Abdul Latif Jameel Company (ALJ), Jeddah, Saudi Arabia Jan 2010 – Jan 2013
ALJ is the sole distributor of Toyota, Lexus and Daihatsu in Saudi Arabia and today it is the largest independent distributor of Toyota in the World. It has more than 10,000 employees.

Finance Specialist

- Created annual budget of National Service Division including 5 departments; Director Office, Service Marketing, Field Operation – Mechanical, Field Operation – Body & Paint & Technical Support Operation.
- Produced, updated and distributed Sales Forecast Report on daily basis to top management & 45 service centers to monitor daily performance to support achieving monthly target.
- Generated monthly report to show monthly net sales growth & achievement, performance KPI's, Gross Profit Gross and net sales forecast for next 3 months.
- Provided top management with analysis of business performance through budget, forecast and month end financial reports.

Alromaizan Group, Riyadh, Saudi Arabia

May 2008 – Dec 2009

Al-Romaizan Group comprises of five major operating companies in various business sectors including trading in imported Gold Smith Tools, Office Supplies, Real Estate, Manufacturing of Furniture and Solid Surface. The group operates from Riyadh, Saudi Arabia and its companies import and manufacture a range of high quality products and provide their expertise and services to customers all over the Middle East.

Chief Accountant

- Assisted top management with yearly strategic planning, yearly forecasting and budgeting.
- Created Yearly budget and supported other division managers in consolidating yearly budgets.
- Managed and analyzed monthly and quarterly reports to check actual achievements against targets and performed variances analysis.
- Prepared monthly and yearend financial statements.
- Liaised with external auditors, banks and lawyers.

Baghlaf Al-Zafer Group, Jeddah, Saudi Arabia

Apr 2004 – Apr 2008

Baghlaf Al Zafer Holding Group, through its subsidiaries, operates industrial, commercial, trade, services, construction and contracting, real estate, entertainment, marketing, transportation, restaurant, shipping, and education businesses. It offers financial loans on cars, residential lands, electrical appliances, and devices; provides real estate development and marketing services; and distributes teaching supplies and educational toys, which include puzzles, games, music CDs, books, puppets, religious materials, arts and crafts, science kits, mathematics, construction toys, educational software, incentives, and motivators.

Accountant

- Planned and supported annual budgeting process.
- Prepared annual financial statements in compliance with IFRS.
- Prepared analytical reviews of balance sheet.
- Analyzed actual performance to forecast budget.
- Analyzed and critically reviewed financial and management accounting reports and make recommendations where appropriate for improvement / efficiency.
- Prepared daily bank reconciliations and daily cash flow.
- Liaised with external auditors, banks and lawyers.

Osama A. Elkhereiji (CPAs & Business Consultants), Jeddah, Saudi Arabia

Apr 2002 – Mar 2004

Osama A. Elghereiji is an independent firm of Certified Public Accountants and business consultants founded in 1985 and since our establishment we have achieved a rapid and continuous growth in the field of accountancy, finance, Zakat and tax, management and human resource. We are proud to be one of six professional firms chosen to be a member of the first board of Saudi Organization of Certified Public Accountants (SOCPA). We work with clients ranging from large listed corporates and SMEs to government, individuals, their families, and their businesses.

Auditor

- Prepared audit work programs, carried out audit fieldwork activities performing audit procedures such as testing of controls and processes; and preparing audited reports with relevant disclosures.
- Adjusted journals, reconciled, analyzed and interpreted financials.
- Managed deep dive investigations and make recommendations address root cause issues across business as directed or in response to audit findings.
- Conducted follow up audits to monitor management's response to audit findings and recommendations.
- Reported and provided updates directly to managers and partners.

EDUCATION

Deakin University, Australia

2018 – 2021 (Expected)

Master of Business Administration

TMG, Australia

2013 – 2014

Cert. IV in Bookkeeping

International University Malaysia, Malaysia

1997 – 2001

Bachelor of Accounting

PROFESSIONAL MEMBERSHIP

CPA Australia , Associate Member	2019 – Current
Institute of Managers and Leaders (IML) , Affiliate Member	2018 - Current
Institute of Public Accountants (IPA) , Member	2017 - Current

ADDITIONAL INFORMATION

Technical Skills: SAP, MYOB, XERO, MS Office.

Languages: English (fluent), Arabic (native).

REFERENCES

Details for professional referees available on request.